

## **E-safety policy**

At Weybridge International School of English (WISE), it is important that we provide an environment where all students are protected from the exposure of illegal, offensive or otherwise inappropriate online material. It is essential that at WISE, we ensure the security of our own computer and network systems. With this in mind, we have developed the following Esafety policy which we hope will not adversely affect the learning experience at WISE.

This policy is applicable at all times to all WISE staff, management, teachers & students. It applies in all areas where WISE school business is performed including, but not limited to WISE (6 Baker Street, Weybridge, KT13 8AU) and any external classroom rented on a temporary basis.

This policy aims to:

- Prevent students from being exposed to harmful material
- Prevent students being subject to harmful online interaction with other users e.g. grooming, radicalisation, indoctrination, etc.
- Prevent students from using the internet in a way which could be deemed harmful to themselves and/or others.

### **Access to the internet**

The entire main building of WISE (6 Baker Street, Weybridge, KT13 8AU) has wireless internet available, and every classroom and office has at least one computer/laptop with internet access. Staff may use the school's computer systems in the conduct of their duties, including lesson preparation, ensuring that any material accessed is appropriate for use with their class, taking into account the age and cultural sensitivities of the students.

Students themselves have guest Wi-Fi to access websites to assist them in their studies, either with or without the guidance of a teacher. Students may also use their own devices to access other websites. However, staff and students are strictly forbidden to access, either on the school system or their own 3G or 4G networks, any site which is deemed inappropriate, in line with the government's Prevent policy. Such sites include, but are not limited to, those which are racist, sexist, pornographic, homophobic, or are deemed to promote violence or extremist views which contradict core British values.

Firewalls are in place on the school's own networks, but all staff must be aware that students will have their own 3G/4G networks which may not have the same protection. While the school accepts that it is impossible to control what a device with a 3G/4G network accesses, it is nonetheless the responsibility of all staff to be alert and ensure, as far as humanly possible, that students do not access any websites which may be prohibited by this policy.

The firewalls in place on the school's networks prevent the user accessing websites in the following categories, on the grounds that they are illegal, potentially illegal, inappropriate, offensive, or potentially threatening to the security of the schools systems:

- Violence/hate/racism
- Nudism
- Pornography
- Weapons
- Adult/mature content
- Military
- Hacking/proxy avoidance systems
- Malware
- Any other potentially illegal / inappropriate website not covered by the above

It is the duty of any staff member encouraging or instructing students to use their own devices either in or outside class to monitor internet use to ensure that websites such as those described above are not accessed.

#### Social media & WhatsApp

Teachers (and all other staff) are forbidden from being Facebook/Instagram/WhatsApp (or any social media) friends with students until three months after students have left the school.

N.B. Each course at WISE has a WhatsApp group but this is set up by the class representative and the teacher should not be included. When using this group, students are prohibited from sending any defamatory or offensive content or any content which could be deemed to be so, or any content which bullies, or could be interpreted to bully any other student whether part of that user group or not.

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